

THIS ISSUE

- Menno Home
- All HCAs and Dietary Team Members

Health Care Assistant & Dietary Job Fairs

This bulletin is notice to the HCAs and Dietary team of the timeline for the upcoming Job Fair at Menno Home.

Date of Job Fair: January 23, 2023

Location: Menno Home Chapel

Time: See Seniority List with names and times

Rotations and seniority lists will be posted in the staff rooms and for dietary, posted in the kitchen. Proxy Notes will be available at the same time. The Job Fair does not include casual staff.

The Job Fair operates entirely on seniority so please note the time beside your name on the seniority list when you will be required to make your choice. If you are unable to attend the Job Fair, you may submit your Proxy by email to Lana Murray at lanea.murray@mennoplace.ca or drop it by her office in HR by January 22 at 4pm.

If you choose to attend the Job Fair on a day off, this time is not paid. Do not be late for your allotted time as we will have to move on to the next staff as per the schedule and your choice may be taken. Please bring photo ID to the Job Fair for identification.

Failure to attend the Job Fair or submit a Proxy Note will result in assignment of rotation, or, if there are no rotations will result in displacement.

The date for the new rotations begins on or soon after February 12, 2023.

Sincerely,

Jeanette Lee

Director, Human Resources

Menno Place