

HR BULLETIN

Volume 2023.07

Date February 7, 2023

THIS ISSUE

- Menno Home
- All Regular LPN Team Members

Job Fair – Menno Home LPNs

This bulletin is notice regarding the timeline for the upcoming LPN Job Fair at Menno Home.

Date of Job Fair:February 14, 2023Location:Menno Home ChapelTime:See Seniority List with names and times

Rotations and seniority lists will be posted in the staff rooms. Proxy Notes will be available at the same time.

The Job Fair does not include casual staff.

The Job Fair operates entirely on seniority so please note the time beside your name on the seniority list when you will be required to make your choice. If you are unable to attend the Job Fair, you may submit your Proxy by email to Lana Murray at <u>lana.murray@mennoplace.ca</u> or drop it by her office in HR by January February 13, 2023 at 4pm.

If you choose to attend the Job Fair on a day off, this time is not paid. Do not be late for your allotted time as we will have to move on to the next staff as per the schedule and your choice may be taken. Please bring photo ID to the Job Fair for identification.

Failure to attend the Job Fair or submit a Proxy Note will result in your status change to casual and you have the option to post into any remaining vacant lines.

The date for the new rotations begins on or soon after March 5, 2023.

Sincerely,

Jeanette Lee

Director, Human Resources Menno Place