

# **MENNO APARTMENTS**

Competition Number  
**24-018**

## **POSITION VACANCY (FOR MEMBERS OF MENNO APTS)**

**JOB TITLE: Cook Assistant**

**STATUS: Regular Part Time (NEW POSITION)**

**WORK AREA: Food Services/**

**HOURS OF WORK: 1030 - 1730**

**DAYS OFF: Wednesday & Thursday**

**SALARY RANGE: \$ 26.63**

**EFFECTIVE DATE: May 21, 2024 or as soon as practicable.**

**SUMMARY OF JOB DESCRIPTION:** The Cook Assistant will report to the Head Chef. The Cook Assist is an integral member of the Menno Place team and is required to have a commitment to the vision, mission, and values of Menno Place. In performing duties, the Cook Assist will follow Menno Place policies and procedures ensuring the provision of *Resident and Family Centred Care (RFCC)* while safeguarding staff and residents.

This position requires teamwork, communication, and cooperation and the ability to take direction from the Head Chef. It is the expectation that the individual in this position contributes to a positive, safe working environment, takes instruction well and cooperates with their manager, supervisor and co-workers. This person manages their time well and participates in continuous quality improvement of services provided.

### **REQUIRED QUALIFICATIONS:**

- Graduation from a recognized program in quantity cooking plus one years' recent, related experience or an equivalent combination of education, training, and experience.
- Possesses Food Safe Level 1 Certificate

### **SKILLS & ABILITIES:**

- Ability to communicate effectively in English both verbally and in writing.
- Ability to deal with others effectively.
- Physical ability to carry out the duties of the position.
- Ability to organize work.
- Ability to operate related equipment.

Work according to job description and routines established. The employee's qualifications initiatives and efficiency shall be considered. Where these factors are equal in the sole discretion of the employer, then the employee's length of service shall be the determining factor.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:  
1530, May 7, 2024**

**\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED**

**DATE POSTED: April 30, 2024**

Successful Applicant