

# MENNO APARTMENTS

Competition Number  
**25-013**

## POSITION VACANCY (FOR MEMBERS OF MENNO APTS)

JOB TITLE: **Assisted Living Aide**  
STATUS: Temporary Part time (Incumbent: Skylar Novak)  
WORK AREA: Apartments # 9  
HOURS OF WORK: 1600 - 2200  
DAYS OFF: As Per Rotation  
SALARY RANGE: \$ 29.60  
EFFECTIVE DATE: May 8, 2025 or as soon as practicable

**SUMMARY OF JOB DESCRIPTION:** Under direction of a nurse in charge, assists residents with activities of daily living including personal, social, physical and recreational needs.

**REQUIRED QUALIFICATIONS:** Graduation from a recognized Care Aide Program or an equivalent combination of education, training and experience.  
Current BC Care Aide Registration  
Medication Administration Certificate

**SKILLS & ABILITIES:**

- ♦ Proven track record of working in an Assisted living environment
- ♦ Ability to apply critical thinking skills to problem solve
- ♦ Ability to communicate effectively both verbally and in writing in English
- ♦ Ability to deal with others effectively
- ♦ Ability to work alone and as part of a team
- ♦ Willingness to be flexible to meet the needs of all clients
- ♦ Physical ability to carry out the duties of the position
- ♦ Ability to organize work
- ♦ Ability to operate related equipment

Work according to job description and routines established. The employee's qualifications, initiatives and efficiency shall be considered. Where these factors are equal in the sole discretion of the employer, then the employee's length of service shall be the determining factor.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:**  
**1530, April 29, 2025**

**\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED**

**DATE POSTED:** April 22, 2025

Successful Applicant