

# **MENNO APARTMENTS**

Competition Number  
**25-018**

## **POSITION VACANCY (FOR MEMBERS OF MENNO APTS HEU)**

**JOB TITLE: HOUSEKEEPER (NEW POSITION)**  
**STATUS:** Regular Full Time  
**WORK AREA:** Support Services / FLT # 2  
**HOURS OF WORK:** 1100 - 1900  
**DAYS OFF:** As per Rotation  
**SALARY RANGE:** \$ 24.08  
**EFFECTIVE DATE:** August 24, 2025 or as soon as practicable.

### **SUMMARY OF JOB DESCRIPTION:**

- Performs housekeeping duties such as sweeping, mopping floors, vacuuming, dusting, laundry, washing walls, windows, and ceilings.

### **REQUIRED QUALIFICATIONS:**

- Grade 12
- Building Service Worker Certificate would be considered an asset
- Or an equivalent combination of education, training, and experience
- Or other qualifications determined to be reasonable to the level of work

### **SKILLS & ABILITIES:**

- Communicates effectively in English both verbally and in writing.
- Manages interpersonal relations with others effectively.
- Physical ability to carry out the duties of the position.
- Organizes work.
- Operates related equipment.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:  
1530, August 20, 2025**

***\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED***

**DATE POSTED: August 13, 2025**

Successful Applicant