

MENNO APARTMENTS

Competition Number
25-019

POSITION VACANCY (FOR MEMBERS OF MENNO APTS HEU)

JOB TITLE: **HOUSEKEEPER (NEW POSITION)**
STATUS: Regular Part Time
WORK AREA: Support Services / FLT # 5
HOURS OF WORK: 0700 - 1500, 0800 - 1600 & 1100 - 1900
DAYS OFF: As per Rotation
SALARY RANGE: \$ 24.08
EFFECTIVE DATE: August 24, 2025 or as soon as practicable.

SUMMARY OF JOB DESCRIPTION:

- Performs housekeeping duties such as sweeping, mopping floors, vacuuming, dusting, laundry, washing walls, windows, and ceilings.

REQUIRED QUALIFICATIONS:

- Grade 12
- Building Service Worker Certificate would be considered an asset
- Or an equivalent combination of education, training, and experience
- Or other qualifications determined to be reasonable to the level of work

SKILLS & ABILITIES:

- Communicates effectively in English both verbally and in writing.
- Manages interpersonal relations with others effectively.
- Physical ability to carry out the duties of the position.
- Organizes work.
- Operates related equipment.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:
1530, August 19, 2025**

**** APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED***

DATE POSTED: August 12, 2025

Successful Applicant