

# MENNO APARTMENTS

Competition Number  
**25-021**

## POSITION VACANCY (FOR MEMBERS OF MENNO APTS HEU)

JOB TITLE: **HOUSEKEEPER**  
STATUS: Temporary Part Time  
DURATION: Concludes the day the incumbent returns and is not subject to notice as per the Collective Agreement  
WORK AREA: Support Services / FLT # 5, Line #9  
HOURS OF WORK: 0700 - 1500, 0800 - 1600 & 1100 - 1900  
DAYS OFF: As per Rotation  
SALARY RANGE: \$ 22.51 to \$ 24.08  
EFFECTIVE DATE: October 5, 2025 or as soon as practicable.

SUMMARY OF JOB DESCRIPTION:

- Performs housekeeping duties such as sweeping, mopping floors, vacuuming, dusting, laundry, washing walls, windows, and ceilings.

REQUIRED QUALIFICATIONS:

- Grade 12
- Building Service Worker Certificate would be considered an asset
- Or an equivalent combination of education, training, and experience
- Or other qualifications determined to be reasonable to the level of work

SKILLS & ABILITIES:

- Communicates effectively in English both verbally and in writing.
- Manages interpersonal relations with others effectively.
- Physical ability to carry out the duties of the position.
- Organizes work.
- Operates related equipment.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:  
1530, September 23, 2025**

**\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED**

**DATE POSTED: September 16, 2025**

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| Successful Applicant |
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