



# MENNO APARTMENTS

Competition Number  
**26-002**

## POSITION VACANCY (FOR MEMBERS OF MENNO APTS HEU)

**JOB TITLE:** ASSISTED LIVING AIDE  
**STATUS:** Regular Part Time  
**WORK AREA:** ALL – Terrace East / # 9  
**HOURS OF WORK:** 1600 - 2200  
**DAYS OFF:** As per Rotation  
**SALARY RANGE:** \$ 27.92 to \$ 29.60  
**EFFECTIVE DATE:** March 19, 2026 or as soon as practicable.

### SUMMARY OF JOB DESCRIPTION:

- Under the direction of the Assisted Living Operations Coordinator / LPN, the ALA assists residents with activities of daily living, including personal, physical, social and recreational needs.
- The ALA is an integral member of the Menno Place team and is required to have a commitment to the vision, mission and values of Menno Place. In performing duties, the ALA will follow Menno Place policies and procedures ensuring the provision of *Resident and Family Centred Care* (RFCC) while safeguarding staff and residents.
- This position requires teamwork, communication and cooperation. It is the expectation that the individual in this position contributes to a positive, safe working environment, takes instruction well and cooperates with their supervisor and co-workers. This person manages their time well and participates in continuous quality improvement of services provided.

### REQUIRED QUALIFICATIONS:

- Grade Ten (10), plus graduation from a recognized Health Care Assistant Program or an equivalent combination of education, training and experience.
- Medication Administration Certificate

### SKILLS & ABILITIES:

- Communicates effectively in English both verbally and in writing.
- Manages interpersonal relations with others effectively.
- Physical ability to carry out the duties of the position.
- Organizes work.
- Operates related equipment.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:  
1530, March 3, 2026**

**\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED**

**DATE POSTED: February 24, 2026**

Successful Applicant