



MENNO APARTMENTS

Competition Number
26-005

POSITION VACANCY (FOR MEMBERS OF MENNO APTS HEU)

JOB TITLE: ASSISTED LIVING AIDE
STATUS: Regular Part Time
WORK AREA: ALL – Terrace East / # 9
HOURS OF WORK: 1600 - 2200
DAYS OFF: As per Rotation
SALARY RANGE: \$ 27.92 to \$ 29.60
EFFECTIVE DATE: May 7, 2026 or as soon as practicable.

SUMMARY OF JOB DESCRIPTION:

- Under the direction of the Assisted Living Operations Coordinator / LPN, the ALA assists residents with activities of daily living, including personal, physical, social and recreational needs.
- The ALA is an integral member of the Menno Place team and is required to have a commitment to the vision, mission and values of Menno Place. In performing duties, the ALA will follow Menno Place policies and procedures ensuring the provision of *Resident and Family Centred Care* (RFCC) while safeguarding staff and residents.
- This position requires teamwork, communication and cooperation. It is the expectation that the individual in this position contributes to a positive, safe working environment, takes instruction well and cooperates with their supervisor and co-workers. This person manages their time well and participates in continuous quality improvement of services provided.

REQUIRED QUALIFICATIONS:

- Grade Ten (10), plus graduation from a recognized Health Care Assistant Program or an equivalent combination of education, training and experience.
- Medication Administration Certificate

SKILLS & ABILITIES:

- Communicates effectively in English both verbally and in writing.
- Manages interpersonal relations with others effectively.
- Physical ability to carry out the duties of the position.
- Organizes work.
- Operates related equipment.

**SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:
1530, May 5, 2026**

*** APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED**

DATE POSTED: April 28, 2026

Successful Applicant

