



**MENNO PLACE**

Competition Number  
**26-008**

**POSITION VACANCY  
(FOR MEMBERS OF  
MENNO APARTMENTS BCNU)**

**JOB TITLE: LICENSED PRACTICAL NURSE –  
Nursing Care Supervisor**

**STATUS:** Regular Full Time  
**WORK AREA:** Menno Apartments - Terrace East  
**HOURS OF WORK:** 0700-1500 Monday to Friday  
**DAYS OFF:** Saturday, Sunday & Stat Days off  
**SALARY RANGE:** As per the Nurses Bargaining Association Collective Agreement  
\$35.94 to \$42.79 per hour  
**EFFECTIVE DATE:** June 22, 2026 or as soon as practicable.

**SUMMARY OF JOB  
DESCRIPTION:**

The Nursing Care Supervisor works in a team-based environment in conjunction with the Assisted Living Coordinator and is charged with coordinating and evaluating the AL service including supervising the work activities of designated staff.

The Nursing Care Supervisor is an integral member of the Menno Place team and is required to have a commitment to the vision, mission, and values of Menno Place while ensuring safety for residents and staff. In performing duties, this person will follow Menno Place policies and procedures, ensuring the provision of Resident and Family Centred Care (RFCC).

This position requires teamwork, communication, and cooperation. It is the expectation that the individual in this position contributes to a positive, safe working environment, takes instruction well, and cooperates with their supervisor and co-workers. This person manages their time well and participates in continuous quality improvement of services provided.

Reporting to the Assisted Living Operations Coordinator and in accordance with the Menno Place Mission, Vision and Values, the Nursing Care Supervisor:

- Provides oversight for private pay and funded Assisted Living residents.
- Provides support and guidance to the Licensed Practical Nurses and Assisted Living Aides.
- Participates as a member of the clinical care team to support and monitor quality improvement activities and meet the reporting and documentation requirements of the nursing staff.
- Provides support for care services in collaboration with the FHA Case Manager and Enrichment Case Coordinator.
- Facilitates a supportive client-focused relationship with both residents and their families.

REQUIRED  
QUALIFICATIONS:

- Graduation from an approved Licensed Practical Nurse program and holds current registration with the BCCNM.
- Minimum of five years' related experience in geriatric nursing or an equivalent combination of education, training and experience.
- Minimum two years' experience in management or leading a team.

SKILLS & ABILITIES:

- Effective communication/presentation skills both verbally and in writing.
- Plans, organizes, and prioritizes work.
- Performs the physical duties of the position.
- Operates related equipment and demonstrates competency related to the use of computers, well versed with MS office.
- Strong leadership skills to lead, coach, direct and motivate staff.
- Collaborates with other members of the interdisciplinary team.
- Maintains supportive relationships with resident and families.
- Problem solves and facilitates conflict resolutions.

Work according to job description and routines established. The employee's qualifications, initiatives and efficiency shall be considered. Where these factors are equal in the sole discretion of the employer, then the employee's length of service shall be the determining factor.

SUBMIT APPLICATION TO HUMAN RESOURCES NO LATER THAN:

**June 19, 2026 at 14:30 (or 2:30 PM)**

*\* APPLICATIONS RECEIVED AFTER THIS TIME AND DATE WILL NOT BE CONSIDERED*

DATE POSTED: June 16, 2026 @ 14:30 (or 2:30 PM)

Successful Applicant: